



Capital One Services, LLC  
 P.O. Box 85168  
 Richmond, VA 23285-8168  
 (Return Mail Only)

Account Number: [REDACTED]  
 Balance: \$789.51  
 Customer Number: [REDACTED]

Enrolled Balance: \$789.00  
 Current Balance: \$789.51  
 Settlement Amount: \$394.76  
 Settlement %: 50.03%  
**% Debt Reduction: 24.97%**

Monday, December 11, 2017

Dear [REDACTED]

Thank you for agreeing to pay the settlement amount of \$394.76 by 02/11/2018. Please note that this payment must be received by 8 p.m. ET on the due date.

If you haven't already set up your payment, here are two ways to pay:

- **Phone** - Call 1-800-258-9319 Ext. 525-8049
- **Mail** - Write the last 4 digits of your account number on your payment and mail it using the payment slip below. Please allow 7-10 days for mail delivery and processing.

Once we receive this payment, we'll monitor your account for up to 22 days to ensure the funds clear. After that period has passed, we'll consider your account paid in full for less than the full balance.

If you don't make your scheduled payment as agreed, your settlement will be void and we'll resume our collection efforts on the full balance. You would then need to call us to make other arrangements. If a third-party agency is servicing your account, your call will be automatically routed to them.

Sincerely,  
*Katelyn Sands*  
 Katelyn Sands  
 Debt Settlement Negotiator  
 Debt.Settlements@capitalone.com  
 1-800-258-9319 Ext. 525-8049



1-800-258-9319  
 Ext. 525-8049



www.capitalone.com



Capital One Services, LLC  
 P.O. Box 30285  
 Salt Lake City, UT 84130  
 (Not a payment address)



Hours of Operation 8:00 am-9:00 pm ET (M-F)

**NOTICE: PLEASE SEE REVERSE SIDE FOR IMPORTANT INFORMATION**

Detach Lower Portion and Return with Payment



[REDACTED]

Total enclosed \$ \_\_\_\_\_

[REDACTED]

Moving? Please change your address on the back.

Capital One Payment Remittance  
 Payment Processing  
 P.O. Box 71083  
 Charlotte, NC 28272-1083

388&mc/02

NOV 29 2017 8:23

DEC 11 2017 5:01 PM CAPITAL ONE 804-787-7017